

## The Licensing Partnership Application for a Premises Licence

23 SEP 2016

SEVENOAKS DISTRICT COUNCIL

Sevenoaks District Council, Tunbridge Wells Borough Council and Maidstone Borough Council have a Licensing Partnership to process and issue licensing applications.

Licensing Officers are located at each local licensing authority, together with admin support to deal with people visiting the Gateways and Tunbridge Wells Town Hall.

Thank you for using the Licensing Partnership self service. Before completing the form, please be aware of the following information:

### Form Submission:-

When you have completed the application form please submit it. When you submit the application, you will receive an electronic response which will be sent directly to the email address provided in the application.

### Payment:-

If you are submitting an application which requires a payment, please have your credit or debit card to hand as payment can be made upon submitting your application form. Applications requiring a payment will only be validated once payment is confirmed.

### General Information:-

If you have any problems with completing the form please contact [licensing@sevenoaks.gov.uk](mailto:licensing@sevenoaks.gov.uk)

### For Official Use Only

Title	Customer Name	Form Filename	
	The Squerries Partnership	Form Reference	The Squerries Partnership/
DOB	NINO	Notes	
TEL	01959 562345	Caps Reference	
Email			
Customer Address	Westerham Valley, TN16 1QP		
Date Form Started	21/09/2016 11:11:48		
Date of E-signing			
Date Submitted			
Validation Ref			
Occupancy type			
Advisor Name (who started form)			
Advisor Department			
Self-Service			

Licensing Authority: *The Licensing Partnership*

Licensing Partnership  
P.O. Box 182  
Sevenoaks  
Kent TN13 1GP

Ref:

**Application for a Premises Licence under the Licensing Act 2003**

**PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST**

Before completing this form please read the guidance notes found at bottom of Page 4 of this form.

Use the blank page at the end of the form to provide further details if necessary.

When it is complete you can submit the form directly to us - click on the Submit Form button.

You may wish to print and keep a copy of the completed form for your records.

For help information about filling in this type of electronic form, click on the help information button.

I / We **The Squerryes Partnership** apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in Part 1 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003

**Part 1 - Premises Details**

Postal address of premises or, if none, ordnance survey map reference or description

Westerham Valley,

Post town

Westerham

Post code

TN16 1QP

Telephone number of premises (if any)

01959 562345

Non-domestic rateable value of premises

£

**Part 2 - Applicant Details**

Please state whether you are applying for a premises licence as

*Please make selection with an "x"*

- |   |                                     |                             |
|---|-------------------------------------|-----------------------------|
| a) An individual or individuals*                | <input type="checkbox"/>            | please complete section (A) |
| b) a person other than an individual*           |                                     |                             |
| i. as a limited company                         | <input type="checkbox"/>            | please complete section (B) |
| ii. as a partnership                            | <input checked="" type="checkbox"/> | please complete section (B) |
| iii. as an unincorporated association or        | <input type="checkbox"/>            | please complete section (B) |
| iv. other (for example a statutory corporation) | <input type="checkbox"/>            | please complete section (B) |
| c) A recognised club                            | <input type="checkbox"/>            | please complete section (B) |
| d) a charity                                    | <input type="checkbox"/>            | please complete section (B) |

- e) the proprietor of an educational establishment  please complete section (B)
- f) a health service body  please complete section (B)
- g) a person who is registered under Part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital  please complete section (B)
- h) the chief officer of police of a police force in England and Wales  please complete section (B)

\* If you are applying as a person described in (a) or (b) please confirm:

*Please make selection with an "x"*

- I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities; or
- I am making the application pursuant to a:
  - statutory function or
  - a function discharged by virtue of Her Majesty's prerogative

**(A) INDIVIDUAL APPLICANTS** (fill in as applicable)

*You do not have to answer the questions in this section.*

Title

Surname

First names

Are you 18 years or older?

- Yes
- No

Date of Birth

Current postal address if different from premises address

Post Town

Postcode

Daytime contact telephone number

Email address (optional)

**SECOND INDIVIDUAL APPLICANT (IF APPLICABLE)**

Title

Surname

First names

Date of Birth  
(you must be 18  
years old or over)Current postal  
address  
if different from  
premises address

Postcode

Post Town

Daytime contact telephone number

Email address  
(optional)**(B) OTHER APPLICANTS**

Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In case of a partnership or other joint nature (other than a body corporate), please give the name and address of each party concerned.

Name

**The Squerryes Partnership**

Address

████████████████████  
**Westerham Valley,  
 Westerham,  
 Kent, TN16 1QP**

Registered number (where applicable)

**N/a as partnership**Description of applicant (for example,  
partnership, company, unincorporated  
association etc.)**Partnership**

Telephone number (if any)

**01959 562345**

E-mail address (optional)

**henrywarde@squerryes.co.uk**

**Part 3 - Operating Schedule**

When do you want the premises licence to start?

21/11/2016

If you wish the licence to be valid only for a limited period, when do you want it to end?

If 5,000 or more people attend the premises at any one time, please state the number expected to attend

**General description of premises (please read guidance note 1)**

A plan of the Westerham Valley site has been submitted as part of this application. The site is being developed at present and will include the relocated Westerham Brewery, brewery yard, Squerryes Winery, Tasting Rooms, car park, vineyard and barn - which we refer to below as 'Westerham Valley'.

Westerham Valley is aiming to open to visitors on the 1st December 2016 7 days per week. The following activity will take place across the red line site.

Sale by retail of alcohol.

Performance of live music.

Performance of amplified live music in presence of audience of more than 200 people.

Playing of recorded music.

Performance of a play.

Exhibition of a film.

What licensable activities do you intend to carry on from the premises?  
(Please see sections 1 and 14 of the Licensing Act 2003 and Schedule 1 and 2 to the Licensing Act 2003)

*Please check all relevant boxes*

**Provision of regulated entertainment**

- a) plays (if ticking yes, fill in box A)
- b) films (if ticking yes, fill in box B)
- c) indoor sporting events (if ticking yes, fill in box C)
- d) boxing or wrestling entertainment (if ticking yes, fill in box D)
- e) live music (if ticking yes, fill in box E)
- f) recorded music (if ticking yes, fill in box F)
- g) performances of dance (if ticking yes, fill in box G)
- h) anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H)

**Provision of late night refreshment** (if ticking yes, fill in box L)

**Supply of alcohol** (if ticking yes, fill in box M)

**In all cases complete boxes N, O and P**

## A

<b>Plays</b> Standard days and timings (please read guidance note 6)			<b>Will the performance of a play take place indoors or outdoors or both - please make selection with an "x"</b> (please read guidance note 2).	Indoors	
Day	Start	Finish		Outdoors	
			Both		X
Mon	12:00	23:00	<b>Please give further details here</b> (please read guidance note 3)		
Tue	12:00	23:00			
Wed	12:00	23:00	<b>State any seasonal variations for performing plays</b> (please read guidance note 4) <b>We expect plays to be during summer months</b>		
Thur	12:00	23:00			
Fri	12:00	23:00	<b>Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list</b> (please read guidance note 5) <b>Not applicable</b>		
Sat	12:00	23:00			
Sun	12:00	22:00			

## B

<b>Films</b> Standard days and timings (please read guidance note 6)			<b>Will the exhibition of films take place indoors or outdoors or both - please make selection with an "x"</b> (please read guidance note 2).	Indoors	
Day	Start	Finish		Outdoors	
			Both		X
Mon	08:00	23:00	<b>Please give further details here</b> (please read guidance note 3)		
Tue	08:00	23:00			
Wed	08:00	23:00	<b>State any seasonal variations for the exhibition of films</b> (please read guidance note 4) <b>None - indoor and outdoor events are throughout the year.</b>		
Thur	08:00	23:00			
Fri	08:00	23:00	<b>Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list</b> (please read guidance note 5) <b>Not applicable.</b>		
Sat	08:00	23:00			
Sun	12:00	22:50			

## E

Live music Standard days and timings (please read guidance note 6)			Will the performance of live music take place <u>indoors or outdoors</u> or both - please make selection with an "x" (please read guidance note 2).	Indoors	
Day	Start	Finish		Outdoors	
Mon	12:00	23:00	Please give further details here (please read guidance note 3)	Both	X
Tue	12:00	23:00			
Wed	12:00	23:00	State any seasonal variations for performance of live music (please read guidance note 4)  None		
Thur	12:00	23:00			
Fri	12:00	23:00	Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list (please read guidance note 5)		
Sat	12:00	23:00			
Sun	12:00	22:50			

## F

Recorded music Standard days and timings (please read guidance note 6)			Will the playing of recorded music take place <u>indoors or outdoors</u> or both - please make selection with an "x" (please read guidance note 2).	Indoors	
Day	Start	Finish		Outdoors	
Mon	08:00	23:00	Please give further details here (please read guidance note 3)	Both	X
Tue	08:00	23:00			
Wed	08:00	23:00	State any seasonal variations for playing recorded music (please read guidance note 4)  None		
Thur	08:00	23:00			
Fri	08:00	23:00	Non standard timings. Where you intend to use the premises for the playing of recorded music entertainment at different times to those listed in the column on the left, please list (please read guidance note 5)		
Sat	08:00	23:00			
Sun	12:00	22:50			



## G

Performance of dance Standard days and timings (please read guidance note 6)			Will the performance of dance take place indoors or outdoors or both - please make selection with an "x" (please read guidance note 2).	Indoors	
Day	Start	Finish		Outdoors	
Mon	12:00	23:00	Please give further details here (please read guidance note 3)	Both	X
Tue	12:00	23:00			
Wed	12:00	23:00	State any seasonal variations for the performance of dance (please read guidance note 4)	None	
Thur	12:00	23:00			
Fri	12:00	23:00	Non standard timings. Where you intend to use the premises for the performance of dance entertainment at different times to those listed in the column on the left, please list (please read guidance note 5)		
Sat	12:00	23:00			
Sun	12:00	22:50			

## H

Anything of a similar description to that falling within (e), (f) or (g) Standard days and timings (please read guidance note 6)			Please give a description of the type of entertainment you will be providing		
			Sparkling wine, beer and food tasting events / festivals		
Day	Start	Finish	Will the entertainment take place indoors or outdoors or both - please make selection with an "x" (please read guidance note 2).	Indoors	
Mon	08:00	23:00		Outdoors	
Tue	08:00	23:00	Please give further details here (please read guidance note 3)	Both	X
Wed	08:00	23:00			
Thur	08:00	23:00	State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g) (please read guidance note 4)		
Fri	08:00	23:00			
Sat	08:00	23:00	Non standard timings. Where you intend to use the premises for entertainment of a similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list (please read guidance note 5)		
Sun	12:00	22:50			

## M

Supply of alcohol Standard days and timings (please read guidance note 6)			<u>Will the supply of alcohol be for consumption</u> <u>please make selection with an "x"</u> (please read guidance note 7).	On the premises	
Day	Start	Finish		Off the premises	
Mon	08:00	23:20			X
Tue	08:00	23:20	<u>State any proposed seasonal variations for the supply of alcohol</u> (please read guidance note 4)		
Wed	08:00	23:20			
Thur	08:00	23:20			
Fri	08:00	23:20			
Sat	08:00	23:20	<u>Non standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list</u> (please read guidance note 5)		
Sun	08:00	22:50			

State the name and details of the individual whom you wish to specify on the licence as premises supervisor	
Title	Mr
Surname	Warde
First Name(s)	Henry
Date of Birth	08/12/1976
Address	[REDACTED] Westerham, Kent
Postcode	[REDACTED]
Personal Licence number (if known)	05/01341/PERTR
Issuing licensing authority (if known)	SEVENOAKS

Please print the 'Consent of individual to being specified as premises supervisor' form (shown on pages 19 and 20), and have the person specified above sign and confirm the details given.

# N

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 8)

None.

# O

Hours premises are open to the public Standard days and timings (please read guidance note 6)			State any seasonal variation (please read guidance note 4)
Day	Start	Finish	
Mon	08:00	23:20	Non standard timings. Where you intend to use the premises to be open to the public at different times to those listed in the column on the left, please list (please read guidance note 5)
Tue	08:00	23:20	
Wed	08:00	23:20	
Thur	08:00	23:00	
Fri	08:00	23:00	
Sat	08:00	23:00	
Sun	12:00	22:50	

**P** Describe the steps you intend to take to promote the four licensing objectives:

**a) General - all four licensing objectives (b,c,d,e) (please read guidance note 9)**

The site will be the home of the Westerham Brewery and Squerrys brands. As such, all staff will be trained to a high standard in all the licensing objectives as it is central to the two brands to be seen to be responsible operators.

Specific points are cover below for the 4 licensing objectives.

**b) The prevention of crime and disorder**

Effective CCTV on the site.

Outside lighting which is timing controlled and automatically comes on at dusk.

Provision of poly carbonate glassware.

Application of proof of age such as challenge 25. The brands are generally aiming for a maturer demographic and producing higher end product which will not be attractive to the younger drinker from a price point.

**c) Public safety**

Outside lighting which is timing controlled and automatically comes on at dusk.

Fire fighting equipment, are specified on the plan attached.

As the building is newly developed the building regulations will be review all aspects of the development which include fire safety and emergency lighting.

Provision of poly carbonate glassware.

Traffic management plan for ingress and egress of the site including taxi pick up and drop off.

**d) The prevention of public nuisance**

Responsible management of premise, including training of staff and event management plans are of paramount importance due to the local perception of the brands.

We consider the public nuisance to be generally low risk given there is only one residential property within 500 meters of the site. We will be liaising with the residents given that we share a site access and security concerns. Further the resident is a tenants of the Squerrys Partnership.

Strict control of operating hours and general liaising with local government bodies.

Timed control of external lighting.

**e) The protection of children from harm**

The site will be open for general public between 08:00 and 18:00. The site offer will not include children's activities as the brands are not targeting the younger demographic. However, should children come onto the site as part of a larger party we will ensure that they are supervised by accompanying adults.

Post 18:00 the site will be open for specific ticketed events which will be age restricted to over 18.

Management will adopt industry standard proof of age cards such as challenge 25.

Please make  
selection with an "x"

- I have enclosed the plan of the premises
- I have enclosed the consent form completed by the individual I wish to be premises supervisor, if applicable
- I understand that I must now advertise my application
- I understand that if I do not comply with the above requirements my application will be rejected

**IT IS AN OFFENCE, LIABLE ON CONVICTION TO A FINE UP TO LEVEL 5 ON THE STANDARD SCALE, UNDER SECTION 158 OF THE LICENSING ACT 2003 TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS NOTIFICATION**

**Part 5 - Declaration** (please read guidance note 10)

**Confirmation of applicant or applicant's solicitor or other duly authorised agent.** (See guidance note 11) **If confirming on behalf of the applicant please state in what capacity.**

Confirmation

Name  Date

Capacity

**Please print the 'Consent of individual to being specified as premises supervisor form (shown on pages 19 and 20), and have the person specified above sign and confirm the details given.**

**For joint applications confirmation of 2nd applicant or 2nd applicant's solicitor or other authorised agent.** (please read guidance note 12) **If confirming on behalf of the applicant please state in what capacity.**

Confirmation

Name  Date

Capacity

**Contact name (where not previously given) and postal address for correspondence associated with this application** (please read guidance note 13)

Name

Address

Post Town

Postcode

Telephone number (if any)

If you would prefer us to correspond with you by e-mail your e-mail address (optional)

**For Official Use Only**

Form Filename:

Submission Ref:

Applicant Name: **The Squerries Partnership/**

Date Submitted:

Use this page if there is any other information that you think we should know about.  
Information entered on this page will be sent to us, along with the data on the rest of the form when you use the "Submit" option.

The Westerham Brewery is moving from Grange Farm, Pootings Road, Crockham Hill, TN8 6SA to Westerham Valley.

On successful receipt of the new premise licence they will apply to cancel premises licence number KS0501609.

## Consent of individual to being specified as premises supervisor

Please print this form and ask the person being specified as premises supervisor to fill in the below.

Certain details have been pre-populated from data given on this online form. Please amend any incorrect information or add details where necessary.

Please return this completed form to:

Licensing Partnership  
P.O. Box 182  
Sevenoaks  
Kent TN13 1GP



I, **Mr Henry Warde**

[Full name of prospective premises supervisor]

of [REDACTED]  
**Westerham,  
Kent**  
[REDACTED]

[Home address of prospective premises supervisor]

hereby confirm that I give my consent to be specified as the designated premises supervisor in relation to the application for

**A premises licence**

[Type of application]

by **The Squerryes Partnership**

[name of applicant]

relating to a premises licence

[Number of existing licence, if any]

for **Westerham Valley,  
Westerham**

[Name and address of the premises to which the application relates]

and any premises licence to be granted or varied in respect of this application made by

**The Squerryes Partnership**

[Name of applicant]

concerning the supply of alcohol at

**Westerham Valley,  
Westerham**

[Name and address of the premises to which the application relates]

continued on following page

**Consent of individual to being specified as premises supervisor (cont.)**

I also confirm that I am applying for, intend to apply for or currently hold a personal licence, details of which I set out below.

Personal licence number

**05/01341/PERTR**

[insert personal licence number, if any]

Personal licence issuing authority

**SEVENOAKS**

[Name and address and telephone number of personal licence issuing authority, if any]

Signed



Name (please print)

**A S W AROYE**

Date

**23 SEPTEMBER 2016**



**Janet Lockie**

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**From:** Victoria Forms Payment <donotreply@sevenoaks.gov.uk>  
**Sent:** 23 September 2016 14:00  
**To:** Licensing  
**Subject:** INFORMATION: Payment Received via Victoria Forms

A payment has been received via Victoria Forms:

**Premises name:** Westerham Valley

**Customer name:** Henry Warde

**Licence type:** Premises Licence/Club Premises Certificate - Band A - New and Variation Application

**Amount paid:** 100.00

**Transaction date/time:** 23/09/2016 14:00:18

**Transaction reference:** 295267